

## TECHNICAL SUPPORT ASSOCIATES

## ENVIRONMENTAL POLICY STATEMENT

Technical Support  
Associates  
57b High Street  
Bagshot  
Surrey  
GU19 5 AH

SIGNED:



Tel: 01276 476237  
Email:  
enquiries@tsaservices.co.uk  
Website:  
www.tsaservices.co.uk

Issue Date	Nov 2019
Issue	16
Review Date	Nov 2021

## ISSUE STATUS

Issue No.	Date of Issue	Details	Produced by	Checked By
1	01/07/04	Document Re-Issued in new TSA Format	DKS	JON
2	01/07/05	Document reviewed and signed	DKS	JON
3	01/07/06	Document reviewed and signed	DKS	JON
4	01/07/07	Document reviewed and signed	DKS	JON
5	01/07/08	Document reviewed and signed	DKS	JON
6	01/07/09	Document reviewed and signed	DKS	JON
7	14/10/09	Document revised	DKS	JON
8	01/07/10	Document reviewed and signed	DKS	JON
9	01/07/11	Document reviewed and signed	DKS	JON
10	03/01/12	New TSA template	DKS	JON
11	03/01/13	Document reviewed and signed	DKS	JON
12	27/02/14	Document reviewed and signed	CAS	DKS
13	27/04/15	Document reviewed and signed	CAS	DKS
14	21/04/16	Document reviewed and signed	CAS	DKS
15	Aug 17	Document reviewed and signed	CAS	DKS
16	Nov 19	Document reviewed and signed	CAS	DKS

# CONTENTS

<b>1. TSA ENVIRONMENTAL POLICY.....</b>	<b>4</b>
<b>2. RESPONSIBILITIES.....</b>	<b>5</b>

## 1. TSA ENVIRONMENTAL POLICY

We recognise that our operations have an effect on the local, regional and global environment. We will ensure that all staff are trained in our environmental management policy and given guidance in its implementation.

As a consequence of this, the management are committed to continuous improvements in environmental performance and the prevention of pollution. David Smith is responsible for the implementation and monitoring of this environmental policy.

Current environmental regulations, laws and codes of practice will be regarded as setting the minimum standards of environmental performance.

We will implement measures to help the business and its employees to use 'green transport', for example, providing facilities for cyclists, encouraging car sharing, and encouraging the use of public transport by providing information on local routes.

We will dispose of all waste in a responsible manner, ensuring that we always comply with the Duty of Care Regulations. Any services used for the storage or disposal of waste will be checked to ensure that appropriate licences are held.

If any notice or prosecution related to a breach of environmental legislation is served against the business by the Environment Agency, a local authority, or another regulatory body, we will immediately notify relevant parties and provide full details of the incident.

We will attempt to reduce or eliminate the use of ozone depleting chemicals (CFC, Halon, 1.1.1 Trichloroethane, HCFC), tropical hardwood from forests which have not been independently certified as sustainable, pesticides on the U.K. 'red list' or EC 'black list, and peat for soil amelioration purposes.

We will try, where possible, to use suppliers who are willing to take away packaging for re-use or recycling and will consider the environmental impact of any purchases.

We will try to reduce the energy and water consumption of the business and minimise CO<sub>2</sub> emissions. We will invest in the improved energy efficiency of products we use and investigate environmentally safe and sustainable energy sources.

We will ensure that dust, noise and odour do not cause a nuisance to the community surrounding the place of business or site on which we are working.

We will try to reduce waste production and carry out recycling as much as possible.

In the office environment, paper will be used sensibly, with measures to re-use and recycle waste paper, and the increased use of electronic communication to reduce the need for paper use.

We will ensure that no polluting matter enters surface waters or groundwater, will obtain permission before discharging any contaminated water, and before commencing any works we will check the area for endangered species, protected plant species, trees subject to a Tree Preservation Order, and protected archaeology.

We will try to use sub-contractors and suppliers who comply with the requirements of our environmental management policy, and will help sub-contractors and suppliers to comply with environmental laws and regulations as much as possible.

## 2. RESPONSIBILITIES

David Smith BSc(Hons) Env Eng CEng FIMechE FCIBSE Tech IOSH is responsible for TSA environmental matters. He has considerable experience on environmental issues and low energy solutions.

Malcolm Rotheram provides specialist environmental advice. He has considerable experience on environmental issues including waste management and control.